

PUBLIC/PRIVATE LIMITED LIABILITY COMPANY MASTER MANDATE

Branch Currency Date

Type of Account Current ☐ Savings ☐ Other - (Please Specify)

External Account Number Internal Account Number

Company Name

Company Registration Number Country of Incorporation

Registered Address of the Business

Country of Incorporation

Company Mailing Address

Postal Code

Principal Place of Institution's Business Operations (If differs from the above)

Country of the principal Place of Operations (If differs from the above)

Telephone Number Fax

Mobile Income Tax File Number

E-mail

Nature of Business

Purpose of operating the Account ☐ Business Transactions ☐ Savings ☐ Collection Sales / Payments ☐ Investment Purpose ☐ Salary Payments ☐ Loan Facilities ☐ Others Please Specify

Source of Anticipated Credits ☐ Business Turnover ☐ Investment Income ☐ Funds Transfers From Own Accounts ☐ 3rd Party Deposits ☐ Others Please Specify

Anticipated Credits in to the Account (per month) ☐ Below 500,000 (Approx. US\$ 5,000) ☐ 500,001 to 1,000,000 (Approx. US\$ 5,000 to 10,000) ☐ 1,000,001 to 5,000,000 (Approx. US\$ 10,000 to 50,000) ☐ 5,000,001 to 10,000,000 (Approx. US\$ 50,000 to 100,000) ☐ 10,000,001 to 25,000,000 (Approx. US\$ 100,000 to 2,500,000) ☐ above 25,000,000 (Approx. US\$ 2,500,000)

Expected Mode of Transactions ☐ Cash ☐ Cheques ☐ Swift ☐ RTGS ☐ Mobile Banking ☐ Internet Banking ☐ Ceft

List of Major Share Holders with equity interest of more than 10%															Legal Nature Individual / Company	Share Percentage
Name																
NIC / PP / BRNo																
Name																
NIC / PP / BRNo																
Name																
NIC / PP / BRNo																

List of Subsidiaries and affiliates															Registration No	Country of Incorporation
Name																
Registered Office																
Name																
Registered Office																
Name																
Registered Office																

AUTHORISED SIGNATORIES AS PER RESOLUTION

	Full Name	Resident	Non-resident	NIC / Passport	Signature
1.		<input type="checkbox"/>	<input type="checkbox"/>		
2.		<input type="checkbox"/>	<input type="checkbox"/>		
3.		<input type="checkbox"/>	<input type="checkbox"/>		
4.		<input type="checkbox"/>	<input type="checkbox"/>		
5.		<input type="checkbox"/>	<input type="checkbox"/>		

LIST OF ALL DIRECTORS

	Full Name	<input type="checkbox"/> Resident <input type="checkbox"/> Non-resident NIC / Passport Customer No.*	Signature
1.			
2.			
3.			
4.			
5.			

RESOLUTION

To Seylan Bank PLC Branch

We a company incorporated / registered in Sri Lanka under the companies Act and having its registered office at

hereby certify that (at a meeting of the Board of Directors of the company duly convened and held) on the day of year the following resolutions of the company were duly adopted.

It is hereby resolved that the Seylan Bank PLC (the "Bank") be, and are hereby appointed bankers of the company and that the company open and / or continue accounts in the name of the company denominated in LKR (or any currency as may be approved by the bank from time to time) and that the bank be authorized, until any amending resolution to the contrary shall have been communicated to the bank, to treat and consider the following account operating instructions :-

*Insert the signing powers and operating instructions as per company resolution.

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The above as fully empowered to act and sign on behalf of the company in all transactions with the Bank, including opening and / or continuing a current account and / or savings account or any other account in the name of the company and acknowledge having receipt a copy of the terms and conditions and agree to abide by them

We indemnify the Seylan Bank PLC and hold the Bank harmless against any liability loss, claim, damage, interest and / or any detriment whatsoever attributable due to opening of any account by the empowered personnel under this resolution whom the names have been mentioned above.

*SHOULD BE SIGNED BY CHAIRMAN / DIRECTOR AND COMPANY SECRETARY (ON COMPANY / SECRETARY'S RUBBER SEAL)

Date

Account Number

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Office Use Only

Account Officer Analysis Code Sundry Analysis Code No of Partners Attached to the account

Customer Type Account Type Account opened

FATCA Status of Account ☐ Yes ☐ No

PEP Status of Account ☐ Yes ☐ No

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Authorized by.....
Account opened by.....
Checked by.....
Scanned by

Designation :

Staff ID :

DOCUMENTS OBTAINED

1. Mandate form (Signed by all directors authorized to operate the account) ☐
2. Certified copy of certificate of incorporation (Certified by a Director / Secretary of the company) ☐
3. Certified copy of Articles of Association (Certified by a Director / Secretary of the company) ☐
4. Certified copies of form No.'s 01,18,& 19 (Certified by a Director / Secretary of the company) ☐
5. Certificate from the registrar of companies that the company is entitled to commence business (only for public cos.) ☐
6. Duly certified true copy of the board resolution certifying that it is duly adopted at a duly constituted meeting of the Company (certified by the Chairman or Secretary of the company in the Attach Format) ☐
7. (i). KYC Profile Form "A" from all directors and major shareholders (Excluded Public Listed Companies) ☐
- (ii). KYC Profile Form "B" from business entities - Major share holders with equity interest of more than 10% ☐
8. Certified copy of Form No. 40 (for re-registered companies only) ☐
9. Other (Form No's 13 & 20 if applicable) ☐
10. CRIB Report (If Applicable) ☐
11. Copy of Form 44 (Full Address of the Registered or Principle Office of a company incorporated outside Sri Lanka and it's principle place of Business Established in Sri Lanka) under the Company Act ☐
12. Copy of Form 45 (List and particulars of the director's of a Company Incorporated outside Sri Lanka with a place of Business Established in Sri Lanka) under the company act. ☐
13. Copy of Export Development Board (EDB) Approved letter if EDB Approved Company ☐

FCBU/Offshore (in addition to 1-9, should forward the following)

1. Agreement with GCEC/BOI. ☐
2. Certified copy of registration with GCEC/BOI. ☐
3. Certified copy of the certificate of incorporation (outside Sri Lanka) - (certified by a Director/Secretary of the company) (for offshore Co. only) ☐