

Branch _____ Currency Date

External Account Number Internal Account Number

Company Name

Company Registration Number

Registered Office

Company Mailing Address

Principal Place of Institution's Business Operations

Telephone Number Fax No.

E-mail Income Tax File Number

Nature of Business

Purpose of opening the Account

Source of Funds Anticipated Volumes

Expected Mode of Transactions

Cash	Cheque	Swift	Slips	RTGS	Mobile Banking	Internet Banking
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List of Major Share Holders with equity interest of more than 10%	Name	Legal Nature Individual / Company	NIC / PP / BRNo	Share Percentage

List of Subsidiaries and affiliates	Name	Registration No	Country of Incorporation	Registered Office

AUTHORISED SIGNATORIES AS PER RESOLUTION

		Signature
1. <input style="width: 95%;" type="text"/> <input type="checkbox"/> Resident <input type="checkbox"/> Non-resident <input style="width: 95%;" type="text"/> NIC / Passport	<input type="checkbox"/> Resident <input type="checkbox"/> Non-resident <input style="width: 95%;" type="text"/> NIC / Passport	<input style="width: 95%; height: 50px;" type="text"/>
2. <input style="width: 95%;" type="text"/> <input type="checkbox"/> Resident <input type="checkbox"/> Non-resident <input style="width: 95%;" type="text"/> NIC / Passport	<input type="checkbox"/> Resident <input type="checkbox"/> Non-resident <input style="width: 95%;" type="text"/> NIC / Passport	<input style="width: 95%; height: 50px;" type="text"/>

Account Number

Full Name

Signature

3.

Resident Non-resident

NIC / Passport

4.

Resident Non-resident

NIC / Passport

5.

Resident Non-resident

NIC / Passport

6.

Resident Non-resident

NIC / Passport

LIST OF ALL DIRECTORS

Full Name

Signature

1.

Resident Non-resident

NIC / Passport

Customer No.*

2.

Resident Non-resident

NIC / Passport

Customer No.*

3.

Resident Non-resident

NIC / Passport

Customer No.*

4.

Resident Non-resident

NIC / Passport

Customer No.*

5.

Resident Non-resident

NIC / Passport

Customer No.*

6.

Resident Non-resident

NIC / Passport

Customer No.*

OFFICE USE ONLY

No. of Directors Attached to the Account

Account Officer

Analysis Code

Sundry Analysis Code

Customer Type

Account Type

Account opened on

.....
Authorized Officer

.....
Asst. Branch Manager

.....
Branch Manager

.....
Input by

.....
Scanned by

.....
Checked by

* Only for active director

RESOLUTION

To Seylan Bank PLC

Branch

We a company incorporated / registered in Sri Lanka under the companies Act and having its registered office at

hereby certify that (at a meeting of the Board of Directors of the company duly convened and held)

on the day of year the following resolutions of the company were duly adopted.

It is hereby resolved that the Seylan Bank PLC (the "Bank") be, and are hereby appointed bankers of the company and that the company open and / or continue accounts in the name of the company denominated in LKR (or any currency as may be approved by the bank from time to time) and that the bank be authorized, until any amending resolution to the contrary shall have been communicated to the bank, to treat and consider the following account operating instructions :-

*Insert the signing powers and operating instructions as per company resolution.

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.....

The above as fully empowered to act and sign on behalf of the company in all transactions with the Bank, including opening and / or continuing a current account and / or savings account or any other account in the name of the company and acknowledge having receipt a copy of the terms and conditions and agree to abide by them
We indemnify the Seylan Bank PLC and hold the Bank harmless against any liability loss, claim, damage, interest and / or any detriment whatsoever attributable due to opening of any account by the empowered personnel under this resolution whom the names have been mentioned above.

***SHOULD BE SIGNED BY CHAIRMAN / DIRECTOR AND COMPANY SECRETARY
(ON COMPANY / SECRETARY'S RUBBER SEAL)**

Date

DOCUMENTS OBTAINED

1. Mandate form (Signed by all directors authorized to operate the account)
2. Certified copy of certificate of incorporation (Certified by a Director / Secretary of the company)
3. Certified copy of Articles of Association (Certified by a Director / Secretary of the company)
4. Certified copies of form No.'s 01,18,& 19 (Certified by a Director / Secretary of the company)
5. Certificate from the registrar of companies that the company is entitled to commence business (only for public cos.)
6. Duly certified true copy of the board resolution certifying that it is duly adopted at a duly constituted meeting of the company (certified by the Chairman or Secretary of the company in the Attach Format)
7. KYC - Parties to business A/C (completed by active directors)
8. Certified copy of Form No. 40 (for re-registered companies only)
9. Other (Form No's 13 & 20 if applicable)

FCBU/Offshore (in addition to 1-9, should forward the following)

1. Agreement with GCEC/BOI.
2. Certified copy of registration with GCEC/BOI.
3. Certified copy of the certificate of incorporation (outside Sri Lanka) - (certified by a Director/Secretary of the company) (for offshore Co. only)